

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

Not applicable

In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school.

School: Farsley Westroyd Infant School & Nursery (Community) School, Frances Street, Farsley, Pudsey, West Yorkshire, LS28 5BH,

Local Authority: Leeds City Council, The Director of Children's Services, PO Box 837, Capacity Planning & Sufficiency Team, Leeds City, LS1 9PZ.

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The proposal is to permanently raise the upper age limit of the school from 7 to 11 to become a primary school with an admission limit of 30 into reception year from 1 September 2015. The proposed capacity of the school will increase from 180 to 210 pupils.

The additional year groups resulting from the proposed change will be established by pupils who complete Year 2 (aged seven) on 31 August 2015 staying on roll and progressing through the year groups up to Year 6 (aged up to eleven) at Westroyd if they wish to do so, before transition to secondary school. All year groups will be established in the school by September 2018.

Pupils on roll at the school on 31 August 2015 will be entitled to stay and progress at the school until transition to secondary school. They will also still have the opportunity to transfer to Farsley Springbank Junior School (Springbank) when they reach the end of Year 2 (aged seven).

All pupils entering Reception Year in September 2015 (aged four on 31 August 2015), and each

year after, will be entering a primary school and will stay on roll until transition to secondary school.

The current admission number for the school is 60 into Reception Year (aged from four) and the proposed admission number into Reception Year is 30 (aged from four). There will be no other admission points.

Objections and comments

3. A statement explaining the procedure for making representations, including —
 - (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
 - (b) the address of the authority to which objections or comments should be sent.

Within 6 weeks from the date of publication of this proposal , i.e. by 4pm Wednesday 7 May 2014, any person may object to or make comments on the proposal by sending them to The Director of Children’s Services, PO Box 837, Capacity Planning & Sufficiency Team, Leeds City, LS1 9PZ or by email to: educ.school.organisation@leeds.gov.uk

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The proposal is to permanently raise the upper age limit of the school from 7 to 11 to become a primary school with an admission limit of 30 into reception year from 1 September 2015. The proposed capacity of the school will increase from 180 to 210 pupils.

The additional year groups resulting from the change in age range will be established by pupils completing Year 2 (age seven) on 31st August 2015 staying on roll and progressing through Year 3 to Year 6 at Westroyd if they wish to do so, before transition to secondary school. Year 3 will be established in September 2015, Year 4 established in 2016, Year 5 established in 2017, and Year 6 established in 2018.

The proposal is linked to a proposal to expand Farsley Springbank Junior School.

All pupils already on roll at the school on 31st August 2015 will be entitled to stay and progress at the school until transition to secondary school. They will also still have the opportunity to transfer to Farsley Springbank Junior School when they reach the end of Year 2 (aged seven). There will be 60 Year 3 places at Springbank for each affected year group.

All pupils entering Westroyd in Reception Year in September 2015 (age four on 31st August 2015), and each year after, will be entering a primary school and will therefore stay on roll at Westroyd until transition to secondary school.

The current admission number for the school is 60 into Reception Year (aged from four) and the proposed admission number for Reception Year is 30 (aged from four). There will be no other admission points.

The sibling priority for Westroyd by virtue of the fact of an older sibling’s attendance at Springbank, as described in the Leeds Admissions Policy 2014/2015 will still apply. During this

period, in addition, as an exception, the sibling priority will not just be given to younger siblings by older ones attending Springbank, but to older siblings by younger siblings at Springbank.

Further details of the transition process are outlined in Appendix 1.

No new or additional site is required for this change. The school will expand on its existing site. Some additional building and/or remodeling of existing buildings will be required. This will be phased in agreement with the school, and be subject to the normal planning permission process.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The capacity of the school is 180.

The proposed new capacity of the school is 210.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The Published Admission Number for all year groups in the school is currently 60.

The proposed admission number will be 30 into reception on 1 September 2015.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

The change in the admission number from 60 to 30 will apply permanently from 1 September 2015.

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The numbers on roll at the Autumn 2013 census by year group was as follows:

Reception	Year 1	Year 2
58	59	60

The indicated admission number is 63.

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

The total number on roll at the time of publication was 177 (reception to year 2 inclusive)

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Not applicable

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No new site will be required.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not applicable

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not applicable

- (b) the arrangements for safeguarding the welfare of children at the school;

Not applicable

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not applicable

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not applicable

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not applicable

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not applicable

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not applicable

(b) the distance between the proposed and current site;

Not applicable

(c) the reason for the choice of proposed site;

Not applicable

(d) the accessibility of the proposed site or sites;

Not applicable

(e) the proposed arrangements for transport of pupils to the school on its new site; and

Not applicable

(f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not applicable

Objectives

10. The objectives of the proposals.

The objective of the proposal is to create additional capacity to accommodate the increasing demand for places caused by the growing local pre-school population.

Consultation

11. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;

- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

a) Consultation meetings were held with the school council, staff, and governors at the school, and the public. Consultation documents were provided to: the school council, staff and governors at the school; parents of current pupils at the school via the school; neighbouring schools, Early Years Providers and Children’s Centres; elected members of Leeds City Council in the wards affected; local MPs; other local authority officers; Early years officers; the local area management committee; trades unions; RC & CE dioceses, neighbouring authorities.

b), c), e) Copies of the various minutes and consultation documents are available at www.leeds.gov.uk or, along with views of the persons consulted, on request from Capacity Planning & Sufficiency Team, PO Box 837, Capacity Planning & Sufficiency Team, Leeds City, LS1 9PZ.

d) All the statutory requirements in relation to the proposals to consult were complied with.

e) Consultation documents were provided by post or email to the above list of consultees. They were also available to the public via the Leeds City Council website

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The final design solution is subject to detailed design and development and it is therefore not yet possible to estimate the cost of delivery. The project would be funded by the local authority.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

The local authority will fund the works through the Children’s Services Capital Programme.

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

The current age range of the school is 4 to 7.

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not applicable

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not applicable

- (c) evidence of parental demand for additional provision of early years provision;

Not applicable

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

- (e)

Not applicable

- (f) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not applicable

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and

(iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

Not applicable

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not applicable

(c) Evidence —

(i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not applicable

(d) The proposed number of sixth form places to be provided.

Not applicable

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not applicable

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

(a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

Not applicable

(b) any additional specialist features will be provided;

Not applicable

(c) the proposed numbers of pupils for which the provision is to be made;

Not applicable

(d) details of how the provision will be funded;

Not applicable

(e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not applicable

(f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

Not applicable

(g) the location of the provision if it is not to be established on the existing site of the school;

Not applicable

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not applicable

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not applicable

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

Not applicable

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not applicable

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not applicable

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

Not applicable

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

Not applicable

- (b) evidence of local demand for single-sex education; and

Not applicable

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not applicable

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not applicable

- (b) evidence of local demand for single-sex education.

Not applicable

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Not applicable

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

There are currently 120 permanent reception places in the Farsley Planning area and 840 places in total across all year groups. Local demographics show that the demand for reception places in the area will exceed the number of places available in 2015. There are 129 in the cohort of children who will be starting school in 2015, 144 in the 2016 and 133 in 2017. The establishment of two primary schools, one that is 1FE and one that is 2FE from the existing three form entry infant and junior schools would create a further form of entry. It would also provide for some flexibility to be able to manage the admissions system, and offer choice and diversity to parents.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not applicable

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not applicable

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not applicable

- (b) a statement on the local capacity to accommodate displaced pupils.

Not applicable

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

- (a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;
- (b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The local authority does not consider that the presumption for the expansion of successful and popular schools should apply.

Appendix1

TRANSITION ARRANGEMENTS

During the transition period, 1st September 2015 to 31st August 2018, the admissions arrangements for the two schools will follow the Leeds Admissions Policy 2014/2015 even though they will technically become primary schools rather than infant and juniors, and ensuring the link works across both schools.

Therefore:

- a) Younger siblings applying for a reception place at Westroyd in 2015, 2016 and 2017 where an older sibling has already moved up to Springbank will continue to get sibling priority for Westroyd because it is a linked school, i.e. the same as now even though they've become primary schools by this point.
It should be noted that in this case the younger child would be entering a primary school and would not have the opportunity to move to Springbank in year 3.
 - b) Younger siblings applying for a reception place at Springbank in 2015, 2016 and 2017 where the older child has already moved to Springbank will get sibling priority for Springbank because it is the same school. Likewise younger siblings joining Westroyd in 2015, 2016 and 2017 where an older sibling has not left Westroyd will also get sibling priority for Westroyd. In these cases there is no need to rely on the linked school part of the policy, they are simply joining the same school. This includes where the older child is moving into year 3 at the same time as the younger child joins reception, as we will continue to allocate the junior places immediately before allocating the reception places.
 - c) Younger siblings applying for a reception place at Springbank in 2015, 2016 and 2017 that have an older sibling who has entered reception at Westroyd in 2012, 2013 or 2014 but has not yet moved into year 3 at either school will get sibling priority for Springbank. That is, the younger child would gain sibling priority for Springbank based on the older child's attendance at Westroyd.
- 2) Agree an exception that during the transition period sibling priority is not just given to younger siblings by older ones attending the linked schools, but also given to older siblings by younger ones. This will mean that in example c above, when an older child comes to move up into year 3 they will receive sibling priority for Springbank from a younger child already there.

Year 3 places will be allocated before reception places to make sure the sibling priority applies for the younger child where both seek to enter Springbank in the same year.

Further information is available in a separate transition plan document overleaf.

TRANSITION TABLES

Westroyd Infant School, transition to primary school table

Start Date	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Sept 2013	60	60	60	No entry to these year groups			
Sept 2014	60	60	60	No entry to these year groups			
Sept 2015*	30	60	60	0-60	No entry to these year groups		
Sept 2016	30	30	60	0-60	0-60	No entry to these year groups	
Sept 2017**	30	30	30	0-60	0-60	0-60	No entry to year group
Sept 2018	30	30	30	30	0-60	0-60	0-60
Sept 2019	30	30	30	30	30	0-60	0-60
Sept 2020	30	30	30	30	30	30	0-60
Sept 2021	30	30	30	30	30	30	30

Springbank Junior School, transition to primary school table

Start Date	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Sept 2013	No entry to these year groups			60	60	60	60
Sept 2014	No entry to these year groups			60	60	60	60
Sept 2015*	60	No entry to these year groups		0-60	60	60	60
Sept 2016	60	60	No entry to year group	0-60	0-60	60	60
Sept 2017**	60	60	60	0-60	0-60	0-60	60
Sept 2018	60	60	60	60	0-60	0-60	0-60
Sept 2019	60	60	60	60	60	0-60	0-60
Sept 2020	60	60	60	60	60	60	0-60

Sept 2021	60	60	60	60	60	60	60
-----------	----	----	----	----	----	----	----

The grey boxes indicate the year groups that will not have any children admitted in those particular years.

* 2015 - Primary schools established, admitting 30 children into reception at Westroyd and 60 children into reception at Springbank.

** 2017 - The last year that children moving into year 3 at the Infant school, have the option to transfer to the junior school.

TRANSITION TABLES

Key:

	2 Children in year 2 at Westroyd in 2013 will move to Springbank into year 3 in 2014
--	--

	4 Children in year 1 at Westroyd in 2013 will have the option to stay through to year 6 or join year 3 at Springbank in 2015
--	--

	6 Children in reception at Westroyd in 2013 will have the option to stay through to year 6 or join year 3 at Springbank in 2016
--	---

	8 Children starting reception at Westroyd in 2014 will have the option to stay through to year 6 or join year 3 at Springbank in 2017
--	---

	10 Children starting reception at Westroyd or Springbank in 2015 will remain at the respective schools, through to year 6.
--	--

	12 Children in years 3, 4, 5 and 6 at Springbank in 2013 will remain at the school and will not be affected by the transition
--	---